



**DATE:** January 21, 2004

**SWA ISSUANCE NO.:** 04-06

**SUBJECT:** Significant and Bilingual Migrant and Seasonal Farmworker (MSFW) One-Stop Centers for Program Year (PY) 2004

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1. **Purpose.** To request data for the identification of Significant and Bilingual MSFW Offices for Program Year (PY) 2004.
2. **Reference.** 20 C.F.R. 651.10 & 20 C.F.R. 653 et. seq.
3. **Background.** Each year One-Stop Centers that serve a substantial number of Migrant and Seasonal Farmworkers, or whose service area includes a substantial number of MSFWs are designated as "MSFW significant."
4. **Significant MSFW One-Stop Centers.** Significant MSFW One-Stop Centers are those in which 10 percent or more of the applicants for core services are MSFWs or are deemed significant for other reasons e.g., substantial need for outreach activity, substantial clearance order activity, etc. Any center that is deemed significant shall also be deemed significant bilingual unless there is less than 10% of the MSFWs that require services in a language other than English. All centers that were designated as significant or significant bilingual for PY 2003 will retain their designation unless information is provided to reverse that designation.
5. **Action Required.** State's are requested to submit the information as outlined in Section 4 electronically to the Regional Office as soon as possible but no later than February 5, 2004 attention: Charles Dubose at [dubose.charles@dol.gov](mailto:dubose.charles@dol.gov)
6. **Inquiries.** Any questions concerning this request should be directed to Charles Dubose at (212) 337-2155 or via e-mail at [dubose.charles@dol.gov](mailto:dubose.charles@dol.gov).

Joseph F. Stoltz  
Regional Administrator